

Regular Board Meeting – July 15, 2020

GENERAL MANAGER’S REPORT: Office Operations

- a. I completed the summary letter for the 2019 Annual Water Quality Report and updated water data for the Consumer Confidence Report. The AWQR and CCR were published together as a bilingual annual newsletter and distributed to customers prior to July 1<sup>st</sup>. There was positive feedback from the community.
- b. I posted flyers/entry forms for the Logo Contest in the CCSD business office, the New Cuyama post office, and local business locations, as well as on the CCSD website. A flyer/entry form was also included with the 6/30/2020 billing to customers.
- c. I completed the Certificate of Appointment and Oath of Office for Fernando De Los Santos, and the original document was submitted to Santa Barbara County Elections.
- d. I submitted the Local Agency and District Customers On-Bill Financing Loan Agreement for PG&E WWTP VFD Project to Jay Langner, Account Executive from EcoGreen Solutions. A technician made a site visit to view equipment and operations prior to installation.
- e. I participated in a Zoom meeting on June 16<sup>th</sup> to discuss Cuyama DACI Projects and the Grant Amendment Request. There has been good progress with the Projects.
- f. I finished several updates to the District website. I made good headway with the process, and I am pleased with its presentation.
- g. I conferred with Andrea Luparello of Santa Barbara County Elections regarding terms for the elective offices to be filled in the CCSD for the November 3, 2020 Presidential General Election. Documents for the Notice of Elective Office to Be Filled packet were completed and emailed to candidate filing. The notice, along candidate filing information, is posted in the CCSD business office and on the District website.
- h. I completed the needs assessment for potential projects for DAC Funding – Round 2, which included a narrative for each item, and submitted the list to Dudek.
- i. I participated in a Zoom meeting for the IRWM Santa Maria Watershed Meeting on July 10<sup>th</sup>. The meeting addressed water issues and challenges in the Santa Maria Watershed and the Cuyama River Watershed. I gave an update on CCSD DACI Grant projects and needs. Quail Springs gave a progress report on their work for Project 4.4.
- j. Progress Report 10 was submitted for each DACI Funding project on July 13<sup>th</sup>. Progress reports include invoices and backup documentation required for disbursement of funds.
- k. Monthly and quarterly monitoring reports for the water system were completed and submitted to SWRCB-DDW. The next monitoring report for the WWTP facility is due August 1<sup>st</sup>.
- l. I gave much time and attention working with all parties associated with the Well No. 4 Drilling and Equipping Project to move forward with the execution of the Financing Agreement. At last, issues between Gary Kvistad and Office of the Chief Counsel for SWRCB were resolved, and the General Counsel Legal Opinion Letter was accepted. I received confirmation from Lawrence Sanchez to submit two original wet signature pages to SWRCB-Division of Financial Assistance; the original pages signed in December 2019 were accepted as sufficient. They were mailed by certified mail on July 2, 2020.
- m. I conferred with Jeff Densmore and Patrick Narinja, DDW-Santa Barbara Field Office, regarding permit requirements for Well No. 4 and its construction details. I also discussed the Water Well Permit Application with Belinda Huy, Senior Environmental Health Specialist. I contacted James Owens of NV5 to prepare for the bid process for construction of the project.

- n. I am able to send deposits using the Quick Deposit Scanner for Chase Online for Business. The new method to record deposits and complete A/R reports in the CBSW program is working well. I was able to complete the bimonthly transfer of funds to the Surcharge Reserve Fund through Chase Online for Business.

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GENERAL MANAGER’S REPORT: Field Operations

- a. A second Water Plant effluent sample for arsenic level was taken in the month of June. The lab result was 8.9 ppb; therefore, the District met the monthly average requirement of 10 ppb for treated water. The last result of the Water Plant effluent sample for arsenic level, which was taken on July 6<sup>th</sup>, was 7.7 ppb, while the arsenic level of Water Well #1 was 48 ppb.
- b. Dean Lovett requested a service call with PTS Rentals for the WTP generator. The starter motor went out. The technician was able to provide technical support by telephone, but the problem was ultimately resolved by field staff replacing the starter.
- c. A delivery of 250 gallons of hypochlorite solution 12.5% was delivered to the Water Plant on June 25<sup>th</sup>.
- d. Field staff continued with weed abatement at the WTP and WWTP facilities. Overgrowth is especially bad this year.
- e. Installation of the Ultrasonic transmitter for level control of the finished water storage tank as completed. Dean Lovett confirmed that it is working properly.
- f. Field staff reported problems at the WTP due to the earthquake on June 24<sup>th</sup>. The earthquake upset the level controls, which caused the backwash and purge cycle to repeat. There was an overflow of treated water, but it did not flow to the creek bed. Field staff operated the WTP manually until level controls were reset. The situation was closely monitored until the WTP returned to normal operation.
- g. Field staff has located and marked most of the manhole covers on the area between Cuyama Valley High School and the Immaculate Conception Catholic Church.
- h. The current rate of water usage measures 170,000 gallons per day.
- i. Field operations of the water and sewer systems are going well.