

Regular Board Meeting – May 13, 2026

GENERAL MANAGER’S REPORT: Office Operations

- a. I completed Form 941-Employer’s Quarterly Federal Tax Return and mailed the form to IRS.
- b. I completed DE9 and DE9C, State Quarterly Contribution Return and Report of Wages and transmitted the forms electronically to EDD Services online.
- c. The CCSD business office was unable to connect to Internet service after the power outage on April 28th. Technicians from Applied Technology Group made a service call the following morning. They determined that a power surge caused damage to the power adapter, and it was replaced. Internet service was restored right away, and there have been no issues.
- d. All monthly and quarterly monitoring reports for the water system have been completed and submitted to SWRCB-DDW. Ingrid Salazar, Water Resource Control Engineer with the SWRCB DDW District 06, confirmed that monitoring and reporting requirements are in compliance.
- e. The District received a payment of \$8,608.14 from County of Santa Barbara for disbursement of payments of Special Assessments-Direct Charges to Tax Rolls. CCSD has received a total of \$12,289.45 this fiscal year in direct deposits.
- f. CCSD’s application for the RCAC bridge loan for the Well No. 4 Project is still under review. I have done much work to provide all items requested by the RCAC loan committee for loan approval.
- g. Erin Miller, Office Clerk, and I had a Microsoft Teams meeting on May 7th with Akash Bhat of SWRCB-DFA and James Owens of NV5 for updates on the Well Construction Project and the Water System Capital Improvements Project planning. James Owens reported that the contractor has finished constructing the well and well development with a pump is in progress. Pump testing of the well will start the week of May 18th. Akash Bhat report that the WS CIP amended agreement is in the process for approval and it should be issued in less than a week.

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GENERAL MANAGER’S REPORT: Field Operations

- a. The ARWTP filter system is working effectively for treatment of arsenic removal. The lab result of the Water Plant effluent sample taken on April 14th was 4.4 ppb, while the arsenic level of Water Well #1 was 42 ppb.
- b. Nitrate testing of Water Well #1 is required once a year; the lab result from the sample taken on April 22nd showed ND (None Detected). The Maximum Contaminant Level is 10 ppm.
- c. Average water usage increased in April to 134,000 gallons per day.
- d. Field staff thoroughly checked the entire drinking water system and performed maintenance and repairs in preparation for the Sanitary Survey.
- e. Ingrid Salazar, Water Resource Control Engineer with the SWRCB DDW District 06, performed the Sanitary Survey on May 1st. The inspection of the drinking water system went very well. Mario Cervantes, Sr. accompanied Ms. Salazar to the well sites and WTP facility. Ms. Salazar reported that there were no items to be corrected. Her report will have a couple of recommendations.
- f. Field staff found a water leak at 4867 Cebrian Avenue and made repairs.
- g. A delivery of 250 gallons of hypochlorite solution 12.5% is scheduled for delivery to the Water Treatment Plant on May 15th. The last chlorine delivery of 230 gallons was made on March 27th.
- h. Weed abatement was done at the WTP and WWTP facilities. Field staff cleaned up weeds around fire hydrants and the Cebrian Avenue alley easement. Additional labor was contracted to mow weeds at the treatment plans and right-of-way behind Cebrian Avenue and along Perkins Road.
- i. Operations of the water and sewer systems are going well.