

**CUYAMA COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
CUYAMA CSD BUSINESS OFFICE
4853 PRIMERO STREET, NEW CUYAMA, CA 93254
WEDNESDAY, APRIL 13TH, 2022
6:00 P.M.**

1. CALL TO ORDER:

The meeting is called to order at _____p.m. by President Paul Chounet.

2. ROLL CALL:

Board Members: Present: Absent:

Paul Chounet _____

Terri Cox _____

Fernando De Los Santos _____

Malcolm Ricci _____

Deborah Williams _____

Staff Present:

Lourdez Ruiz _____

Vivian Vickery _____

3. INTRODUCTION OF GUESTS:

4. PUBLIC COMMENTS:

Agenda and Non-Agenda Items – The public may address the Board on matters within the jurisdiction of the District that are not on the agenda. The public may address the Board on items on the agenda as those items are taken up. The Board cannot enter into a formal discussion or make a decision on any matter not on the agenda for this meeting. Please wait to be recognized by the Board Chairman when wishing to comment on agenda and non-agenda items and direct your comments to the entire Board. The Chairman may limit the time for comments to the Board. (Government Code § 54954.2 & § 54954.3)

5. APPROVAL OF THE MINUTES:

Approval of the Regular Board Meeting Minutes of March 16th, 2022.

Moved by: _____ 2nd by: _____

6. APPROVAL OF CHECKS BY NUMBERS:

General Account:

Checks# _____ through _____ to be approved at this meeting.

Moved by: _____ 2nd by: _____

7. CORRESPONDENCE:

8. REPORTS:

- A. Treasurer's Report:
 - 1. Account Schedules
 - 2. Budget Reports
 - 3. Transfer funds from General Account to Surcharge Reserve Fund Account.
- B. General Manager's Report:
 - 1. Office Operations
 - 2. Field Operations

9. DISCUSSION ITEMS:

- A. Rehoboth #4 Water Well: Update on CCSD's Grant Funding Application for construction of Well # 4 Drilling and Equipping Project.
- B. Water System Improvements Project: Update on CCSD's Grant Funding Application for planning phase of Water System Improvements Project.
- C. GSA Report: Status report on Cuyama Basin Groundwater Sustainability Agency.
- D. Water Line Connection: Discussion of Dedication Agreement between Henrik Nielsen and Cuyama Community Services District regarding 8-inch water line along Caltrans Highway 166 right-of-way and connection within Ranchoil Annexation.
- E. CCSD Water System: Discussion of capacity of CCSD water system.
- F. California Drought: Discussion of drought conditions in California and conservation measures for Cuyama Community Services District.

10. DISCUSSION/ACTION ITEMS:

- A. CCSD Policy Updates for Board consideration:
 - 1. Update to Bylaws of the Cuyama Community Services District.
 - 2. Update to Board of Directors' Policies and Procedures Manual.
 - 3. Records Retention Policy for CCSD.
 - 4. Indexing system for filing policies and manuals.
- B. Can and Will Serve: Review of request for Preliminary Can and Will Serve letter for water and sewer connections from Thompson Housing Consultants.
- C. Operating Agreement: Board to consider approval of Operating Agreement between Golden Empire Water and Cuyama Community Services District.
- D. Clerical Assistant Position: Discussion of Clerical Assistant position.
- E. Future Agenda Items: Discussion of future agenda items.

The next regular Board Meeting is scheduled for Wednesday, May 11th, 2022.

11. CLOSED SESSION:

- A. None.

12. ADJOURNMENT:

The Board meeting was adjourned at _____p.m.

Moved by: _____2nd by: _____

Members of the public wishing to observe the meeting or make public comments as authorized under Government Code section 54954.3 may do so by submitting them in writing to the CCSD business office, 4853 Primero Street, New Cuyama CA 93254 or email address cuyamacsd@gmail.com. Although there is public access to the meeting site, the public can also listen and comment by Zoom conferencing. Please send an email message to the CCSD business office to obtain link information.