

Regular Board Meeting – April 13, 2022

GENERAL MANAGER’S REPORT: Office Operations

- a. I set up a meeting at the CCSD business office on March 30<sup>th</sup> with James Owens and Shen Huang, NV5 engineers for Well No. 4 Project, and Mario Cervantes, Dean Lovett, and Johnny Tarver for review of the plans (95% submittal drawings). It was a good opportunity for all parties to be on the same page moving forward with the project. The meeting went very well, and there was good progress in finalizing details prior to construction.
- b. I contacted Adam Guise, Partner at Moss, Levy & Hartzheim, again regarding the audit fieldwork for financial statements as of and for FYE 2018-2019 and 2019-2020. It has been scheduled for April 28<sup>th</sup> and 29<sup>th</sup>.
- c. I updated Lawrence Sanchez on some items for the Water System Improvements Project. He requested a status report for the Audited Financials. Fieldwork has been scheduled; however, the unaudited financial statements already provided are the same numbers that will be used for the audits. Mario Cervantes, Superintendent of Golden Empire Water, has prepared an updated Operating Agreement for Board approval. The planning application is on track.
- d. I completed the wastewater arrearages application for the California Water & Wastewater Arrearage Payment Program. I attended a Zoom meeting on April 1<sup>st</sup> with SWRCB representatives for the program to address implementation of debt relief. The meeting went very well, and the application has been approved. The request payment amount of request for wastewater arrearages is \$9,308.49, plus \$279.25 for administrative costs. The funds will be allocated to credit customer accounts; customers whose accounts are closed and had their arrearages transferred to a third party will receive direct payment of grant funds. State reporting requirements are due within six months of receiving payment. Water systems accepting funds may be audited and must retain documentation for supporting reported amounts for seven years following final reporting. The entire process has been work-intensive and time-consuming; however, it has benefited CCSD and its customers.
- e. I contacted Taylor Blaksee, Project Manager for Hallmark Group, regarding the correct form for the 2021 water use reporting requirement to CBGSA. The District’s metered water use was 52,698,000 gallons or 161.72 acre feet for calendar year 2021. The information was submitted by the deadline.
- f. Office operations are going well.

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GENERAL MANAGER’S REPORT: Field Operations

- a. The ARWTP filter system is working effectively for treatment of arsenic removal. The lab result of the Water Plant effluent sample taken on March 15<sup>th</sup> was 5.2 ppb, while the arsenic level of Water Well #1 was 53 ppb.
- b. Dean Lovett was able to track high water usage to Cuyama Valley High School, and he notified school staff of the situation.
- c. The main water meter at the Water Treatment Plant showed a message for low battery, and the battery has been replaced. The low battery could have caused some inaccurate meter readings for usage.
- d. Dean Lovett discovered that there was a power failure at both treatment plants on March 28<sup>th</sup>. He reset all alarms and restarted both plants.
- e. Jorge Sanchez finished the repair to the driveway at 4855 Sisquoc Street. Field staff assisted in the clean-up. The project is complete.
- f. Field staff continued with weed abatement at the WTP and WWTP facilities to maintain control of overgrowth.
- g. Mario Cervantes, Dean Lovett, and Johnny Tarver attended the meeting at the CCSD business office with NV5 engineers to check plans for the Well No. 4 Project. In addition, there was good discussion regarding existing controls and communications for the water system, which gave engineers a better understanding of operations so they can integrate improvements with the existing system. The meeting was followed with onsite inspections of the WTP and water well field.
- h. Field operations of the water and sewer systems are going well.