

Regular Board Meeting – December 16, 2020

GENERAL MANAGER’S REPORT: Office Operations

- a. The CCSD business office was closed November 26th and 27th for the Thanksgiving holiday. I took a vacation day on November 25th to add time off to the holidays. The Clerical Assistant worked that full day for the office to remain open, and I notified field staff that I would be available by cell phone or text if they needed to contact me.
- b. I received phone calls from a customer and the Fire Department on Sunday, November 22nd, about a water leak at the Family Resource Center. I immediately contacted Dean Lovett and Johnny Tarver, and their quick response took control of the situation. There were two leaks in the main water line and a break in the sewer line.
- c. I ordered supplies for repairs: clamps for water lines, clay flexible couplings for the sewer line, and a Grundfos kit for the chemical pump at the ARWTP.
- d. The District received the first claim disbursement for Well No. 4 Drilling & Equipping Project from the State in the amount of \$52,371. CCSD will be reimbursed \$23,304.75 from Claim No. 1 for payments previously issued for the project.
- e. The Santa Barbara County Board of Supervisors appointed Deborah Williams and Terri Cox in lieu of election to the office of Director for CCSD. Paul Chounet administered the Oath of Office to both of them on December 4th.
- f. I provided Deborah Williams with information to establish a separate checking account for Well No. 4 Project, as required in the Terms of the Construction Grant/Loan Agreement. She set up an account with Chase Bank, and she was able to deposit the check at the time she opened the account.
- g. I attended the Knowledge Retention Tool training webcast by the EPA on December 8th. Training provided background information on the tool and how to fill out the spreadsheets.
- h. David Wallis and Jerry Tinoco of RCAC presented the third online workshop on Thursday, December 10th. RCAC showed videos that explained the value of water and what you pay for. I completed a Home Water Calculator. A project of the Alliance for Water Efficiency, the Water Calculator is available at <https://www.home-water-works.org/calculator>. RCAC followed with videos of home repairs. Since there have no attendees for the English and Spanish sessions of the workshops, we plan to move forward with a water audit review. Then RCAC will set up a meeting to see if there are any water conservation measures that may be employed to reduce water use at Cuyama CSD in the future. RCAC proposes that the water audit for Cuyama CSD will be substituted for performing final remaining water conservation training in our current water conservation contract. The Water Conservation Newsletter- December 2020, Ready for Winter Edition, was included with the 11/30/2020 billing.
- i. Monthly monitoring reports for the water system were completed and submitted to SWRCB-DDW. The next quarterly monitoring report (quarter 4 of 2020) for the WWTP facility will be due February 1st, 2021 to Geotracker database. The 2020 Annual Report will also be due on that date.
- j. I made a site visit to the water well fields and with Paul Chounet on Friday, December 11th. Markers are in place for the proposed Well #4. Well #1 site is well kept, and the shade cover looks good.
- k. Office operations are going well.

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GENERAL MANAGER’S REPORT: Field Operations

- a. The lab result of the arsenic level of the Water Plant effluent sample taken on November 16th was 9.9 ppb, and the arsenic level of Water Well #1 was 43 ppb.
- b. Santa Barbara County is in the process of constructing a new fire station. Dean Lovett and Johnny Tarver witnessed a flow test of the fire hydrant at 41 Newsome Street. Water flow data result was 600-700 GPM with 55 static pressure at 55 psi and residual pressure at 53-55 psi. I provided the information to Deep Blue Integration, a contractor for the Fire Station project; results showed that no fire pump is needed.
- c. Field staff responded to a water leak at the family Resource Center on November 22nd. There were actually two leaks in the main water line, which caused a break in the sewer line as well. Clamps were used to repair the main water line, and clay flexible couplings will be installed for the permanent repair of the sewer line. Final repair of the sewer line will be completed when supplies are delivered.
- d. Nick Rugulo, Engineering Manager of EcoGreen Solutions, made a site visit to the WWTP to check on performance of PG&E WWTP VFD Project for the blower pumps. He followed up with an email of reference documents, which included training slides and the Owner's Manuals and Reference Guides for operating the VFDs. Mr. Rugulo and Dean reviewed the protocols for reporting any issues with the drives and any steps to take in the event of any alarms or warnings on the drive panels.
- e. Fargen Surveys set up aerial targets and established horizontal and vertical control for the survey area for Well No. 4 Project during the first part of the week of November 30th. NV5 conducted the aerial survey drone flight on Thursday, December 3rd. Mario Cervantes Jr. was onsite for the survey drone flight.
- f. The current rate of water usage measures about 60,000 gallons per day.
- g. Field operations of the water and sewer systems are under good control.