

Regular Board Meeting – August 14, 2024

GENERAL MANAGER’S REPORT: Office Operations

- a. The Partners Project Form for the Environmental Justice Community Change Grant application was submitted by the deadline of July 23<sup>rd</sup>. Clean Water & Resilient Water Infrastructure is the grant strategy for CCSD’s project to construct a main extension to the District’s water line, to be installed long Caltrans Highway 166 right-of-way. Budget level for this project is \$3,000,000. I contacted Shen Huang, Senior Engineer for NV5, and she provided estimates for contractual and construction line items.
- b. I completed Form 941-Employer’s Quarterly Federal Tax Return and mailed the form to IRS.
- c. I completed DE9 and DE9C, State Quarterly Contribution Return and Report of Wages and transmitted the forms electronically to EDD Services online.
- d. All monthly and quarterly monitoring reports for the water system have been completed and submitted to SWRCB-DDW. Drought & Conservation Reporting reports for quarter 2 of 2024 were completed and received by the SAFER Clearinghouse, Division of Drinking Water.
- e. The WWTP quarterly self-monitoring report for Quarter 2-2024 was completed and submitted to the GeoTracker database.
- f. The District finalized updates to CCSD’s checking accounts at JPMorgan Chase Bank in accordance with bank requirements and established a separate checking account for Cuyama CSD Water System Capital Improvements Project No. 4210009-001P and a savings account for the Adjudication Legal Fee Surcharge Fund.
- g. Funds were transferred from the Surcharge Reserve Fund Account at the Local Agency Investment Fund to pay off USDA RD Loan 92-03 for the New Sewer Plant Construction Project of 1999, per Board approval. Payoff amount was \$24,131.05. The Surcharge Reserve Fund Account is restricted for capital improvements.
- h. All documents and files were submitted electronically to County of Santa Barbara Auditor-Controller Department, Property Tax Division, to place Direct Charges on the 2024-2025 Property Tax Roll prior to the final due date. There were seventeen assessments with a total amount of \$14,433.15.

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GENERAL MANAGER’S REPORT: Field Operations

- a. The lab result of the Water Plant effluent sample for arsenic taken on July 22<sup>nd</sup> was 22 ppb, while the arsenic level of Water Well #1 was 42 ppb. Samples were retaken from both sites. Results will be evaluated for comparison and forwarded to Laureen Tan.
- b. A delivery of 250 gallons of hypochlorite solution 12.5% was delivered to the Water Plant on July 30<sup>th</sup>. The last chlorine delivery of 250 gallons was made on July 3<sup>rd</sup>.
- c. A delivery of 500 gallons of ferric chloride solution was delivered to the Water Plant on August 2<sup>nd</sup>. The last delivery of 400 gallons was made on July 7, 2023.
- d. The well investigation survey of Well No. 3 was completed the week of July 15<sup>th</sup>. The results of the analyses for samples were received on July 26<sup>th</sup>. The results for ten arsenic samples taken from different zones range from 24 ppb to 34 ppb.
- e. Weed abatement is under control at the WTP and WWTP facilities. Field staff cleaned up weeds at the WTP and easements along Perkins Road and behind Cebrian Avenue.
- f. Field staff made good progress with the water meter replacement program during the last few weeks.
- g. Water usage remains high due to exceptionally hot temperatures. Average water usage in July was 227,000 gallons per day, which includes water usage for the Apache Fire and clean-up and dust control by the U.S. Forest Service-Los Padres National Forest.