

Regular Board Meeting – July 15, 2026

GENERAL MANAGER’S REPORT: Office Operations

- a. Letters were issued to customers whose delinquent accounts are under Board review to be placed on Santa Barbara County tax rolls for collection of delinquent and unpaid utility charges. They were notified of the deadline for payment to avoid that course of action. The packet to place Direct Charges on the 2026-2027 Tax Roll is due to County of Santa Barbara, Office of the Auditor-Controller by August 10th.
- b. The District received a payment of \$2,904.50 from County of Santa Barbara for disbursement of payments of Special Assessments-Direct Charges to Tax Rolls. CCSD has received a total of \$15,228.17 FY 2025-2026 in direct deposits.
- c. I prepared the 2025 Annual Water Quality Report to customers in English and Spanish and updated the Consumer Confidence Report. Office staff made copies and put the AWQR and CCR together. Field staff hand delivered the 2025 AWQR and CCR door-to-door all customers within the District. Property owners who reside out of town received the Annual Report and CCR by mail.
- d. I conferred with Sydney Duncan of Santa Barbara County Elections regarding terms for the elective offices to be filled in the CCSD for the November 3, 2026 General Election. Documents for the Notice of Elective Offices to Be Filled packet were completed and emailed to candidate filing. There are two full-term offices and one short-term office to be filled. The candidate filing period opens July 13, 2026, and closes at 5:00 p.m. on August 7, 2026. The filing period is extended to 5:00 p.m. on August 12, 2026, for anyone other than the incumbent(s), if the incumbent or any one of the incumbents has not filed by 5:00 p.m. on August 7, 2026.
- e. Erin Miller, Office Clerk, and I had a Microsoft Teams meeting on July 2nd with Akash Bhat of SWRCB-DFA, James Owens of NV5, and Ingrid Salazar of SWRCB-DDW for updates on the Well Construction Project and the Water System Capital Improvements Project planning. There was nothing new to report for the WS CIP. James Owens reported that the Santa Barbara County electrical permit was approved for PG&E to connect electric service to the new well. Submittals for the equipment are being completed, and there may be a design change for galvanized piping. Equipment will be installed the week of July 20th, and construction should be done the middle of August. An inspection of the well will follow.
- f. The CCSD business office was closed Friday, July 3rd, in observance of Independence Day, which fell on a Saturday this year.
- g. CCSD submitted Request for Funds-Draw Request 01 to RCAC for the bridge loan for Well No. 4 Project on June 24th. RCAC then requested more items to process the draw request. The loan officer has issued a revised version of Request for Funds-Draw Request 01 for authorized signature. Once the signed request for funds is submitted, the draw will be processed for the wire/ach.
- h. Erin Miller and I had a Microsoft Teams meeting on July 14th with Julianna Joss, Energy Program Manager-Sustainability Division of County of Santa Barbara, regarding the TCC Grant opportunity for potential solar projects and battery storage for District operations. Consultants from Arup also attended and will provide technical assistance for the application process.

- i. It was necessary for me to take some vacation time for personal business over the last month. I kept up-to-date with District business and checked email messages and received updates from staff. Erin Miller managed the CCSD business office well in my absence.

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GENERAL MANAGER’S REPORT: Field Operations

- a. The ARWTP filter system is working effectively for treatment of arsenic removal. The lab result of the Water Plant effluent sample taken on June 16th was 4.0 ppb, while the arsenic level of Water Well #1 was 42 ppb.
- b. Average water usage increased in June to 208,000 gallons per day.
- c. A delivery of 250 gallons of hypochlorite solution 12.5% was delivered to the Water Treatment Plant on June 19th. The last chlorine delivery of 275 gallons was made on May 15th.
- d. Field staff replaced the water meter at 4832 Cebrian Avenue.
- e. Field staff made repairs to the digester drain and the rake cable on the clarifier at the Wastewater Treatment Plant. They also replaced the water lines to the storage tank.
- f. Field staff encountered problems with the chlorine pump at the Water Treatment Plant. They cleaned and serviced the chlorine injection system. The pump is working fine.
- g. Field staff reset alarms at the Water Treatment Plant and ran the plant on hand control to refill the raw water tanks. They serviced contact switches for level controls, and the automatic system is working properly.
- h. Most of the supplies that were ordered to restock for the meter replacement program have been received; however, field staff needs the last shipment to resume the replacement schedule.
- i. James Owens of NV5 and contractors from Bakersfield Well & Pump Co., were at the Well No. 4 site on Tuesday, July 14th, to review the layout for the surface piping, fencing, gates, and connection to the existing pipeline.