

Regular Board Meeting – December 15, 2021

GENERAL MANAGER’S REPORT: Office Operations

- a. The CCSD business office was closed November 11<sup>th</sup> to observe Veterans Day. It was also closed November 25<sup>th</sup> and 26<sup>th</sup> for the Thanksgiving holiday.
- b. I have not received an update from Jerry Tinoco of RCAC regarding the Planning Application for the Water System Improvements Project.
- c. The District has not received disbursements for the remaining invoices for Prop 1, DACI Funding projects. In addition, I have not heard from Madelyn Murray or Jane Gray of Dudek since closing out documentation for all projects; however, I previously received confirmation that everything was in order.
- d. I signed the letter for joint representation of CCSD, Brodiaea Inc. and Highland Vineyard SB, LLC in the Adjudication of the Cuyama Valley Groundwater Basin. I emailed a pdf version and mailed the original to Jeff Dunn. Mr. Dunn notified me that he was waiting for the signed letter agreement from the Highland Vineyard SB, LLC; however, its representative told him that it will agree to joint representation.
- e. I received the Final Report of the audit of Grant Agreement D15- 04012 (WWTP Effluent Removal Remediation Project), as completed by California Department of Finance, Office of State Audits and Evaluations.
- f. I have been in constant contact with Gary Kvistad in an effort to move forward with Henrik Nielsen on the Offer to Dedicate the Main Extension to CCSD. Mr. Kvistad had a telephone conference with Mr. Nielsen on November 23<sup>rd</sup>; however, there has been no further progress. Mr. Kvistad issued a follow-up message to Mr. Nielsen, and we are awaiting his response.
- g. I contacted Patrick Narinja at SWRCB-Division of Drinking Water regarding the Preliminary Can and Will Serve letter, per Board request. Mr. Narinja’s response provided important information, along with a Source and Storage Capacity Evaluation sheet for reference.
- h. Monthly monitoring reports for the water system were completed and submitted to SWRCB-DDW. The next quarterly monitoring report (quarter 4 of 2021) for the WWTP facility will be due February 1<sup>st</sup>, 2022 to Geotracker database. The 2021 Annual Report will also be due on that date.
- i. I spent much time finalizing the application for the California Water & Wastewater Arrearage Payment Program. It was a pain-staking process, and the application was submitted on December 1<sup>st</sup>. Water and wastewater arrearages are submitted in separate applications; therefore, charges are documented separately. The application for wastewater arrearages will be due in January 2022. Once disbursements are received from the State Water Board, there will be much more work with the allocation process and reporting requirements.
- j. I am in the process of transcription of past board meeting minutes that were not completed. I finished four sets of minutes to present for Board approval at the Regular Board Meeting of December 15, 2021.

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GENERAL MANAGER’S REPORT: Field Operations

- a. The ARWTP filter system is working effectively for treatment of arsenic removal. The lab result of the Water Plant effluent sample taken on November 9<sup>th</sup> was 4.2 ppb, while the arsenic level of Water Well #1 was 47 ppb.
- b. There was a power flicker/failure on November 20<sup>th</sup>. Field staff checked the plants to ensure return to operations when power was restored. They reset alarms at both plants and restarted the WWTP. The generator at the WTP worked properly during the event.
- c. Water leaks were repaired at the WWTP, and a float valve was replaced.
- d. Santa Barbara County Fire Department continues its construction of the new fire station. CCSD field staff performed inspections for removal of old service connections and will continue inspections for installation of new service connections.
- e. There was a leak in the main water line at 4855 Caliente Avenue on Sunday, December 12<sup>th</sup>. It was necessary to shut off water service on that street for the repair. Dean Lovett and Will Price were on site right away. To expedite the repair and restore service, they dug out around the section and put a clamp on the water line.
- f. Field operations of the water and sewer systems are in good order.