

**CUYAMA COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING  
CUYAMA CSD BUSINESS OFFICE  
4853 PRIMERO STREET, NEW CUYAMA, CA 93254  
WEDNESDAY, MARCH 13TH, 2024  
6:00 P.M.**

**1. CALL TO ORDER:**

The meeting is called to order at \_\_\_\_\_p.m. by President Malcolm Ricci.

**2. ROLL CALL:**

**Board Members:** Present: Absent:

Robert Barnett \_\_\_\_\_

Terri Cox \_\_\_\_\_

Juan Gonzalez \_\_\_\_\_

Malcolm Ricci \_\_\_\_\_

Deborah Williams \_\_\_\_\_

**Staff Present:**

Erin Miller \_\_\_\_\_

Vivian Vickery \_\_\_\_\_

**3. INTRODUCTION OF GUESTS:**

**4. PUBLIC COMMENTS:**

Agenda and Non-Agenda Items – The public may address the Board on matters within the jurisdiction of the District that are not on the agenda. The public may address the Board on items on the agenda as those items are taken up. The Board cannot enter into a formal discussion or make a decision on any matter not on the agenda for this meeting. Please wait to be recognized by the Board President when wishing to comment on agenda and non-agenda items and direct your comments to the entire Board. The President may limit the time for comments to the Board. (Government Code § 54954.2 & § 54954.3)

**5. APPROVAL OF THE MINUTES:**

Approval of the Regular Board Meeting Minutes of February 14th, 2024.

Moved by: \_\_\_\_\_ 2nd by: \_\_\_\_\_

**6. APPROVAL OF CHECKS BY NUMBERS:**

**A. General Account:**

Checks # \_\_\_\_\_ through \_\_\_\_\_ to be approved at this meeting.

Moved by: \_\_\_\_\_ 2nd by: \_\_\_\_\_

**7. CORRESPONDENCE:**

**8. REPORTS:**

**A. Treasurer's Report:**

1. Account Schedules
2. Budget Reports
3. Transfer funds from General Account to Arsenic Removal Project Debt Service Account for loan payment of \$12,108.00 due April 7, 2024 (PAD).
4. Transfer funds from General Account to the Arsenic Removal Project Reserve Fund Account for annual reserve equal to one-tenth of annual loan payment in compliance with Article III, Terms of Loan.

**B. General Manager's Report:**

1. Office Operations
2. Field Operations

**9. DISCUSSION ITEMS:**

- A.** Rehoboth #4 Water Well: Update on CCSD's Grant Funding Application for construction of Well # 4 Drilling and Equipping Project.
- B.** Water System Capital Improvements Project: Update on CCSD's Grant Funding Application for planning of Water System Capital Improvements Project.

**10. DISCUSSION/ACTION ITEMS:**

- A.** Water Line Connection: Update on Dedication Agreement between Henrik Nielsen and Cuyama Community Services District regarding 8-inch water line along Caltrans Highway 166 right-of-way and connection within Ranchoil Annexation.
- B.** Service Connection Fees: Board review of connection fees for new water and sewer services.
- C.** Employee Handbook: Update to CCSD Employee Policies and Procedures Manual, Section IV-Employee Benefits, for paid sick leave.
- D.** Can and Will Serve: Review of request to renew Preliminary Can and Will Serve letter for water and sewer connections for the Perkins Place Project.
- E.** Committee Review: Discussion of CCSD Board committees.
- F.** Future Agenda Items: Discussion of future agenda items.

**The next regular Board Meeting is scheduled for Wednesday, April 10<sup>th</sup>, 2024.**

**11. CLOSED SESSION:**

- A.** Public Employee Performance Evaluation (Government Code § 54957): Permanent/Part-Time Office Clerk.

**12. ADJOURNMENT:**

The Board meeting was adjourned at \_\_\_\_\_ p.m.

Moved by: \_\_\_\_\_ 2nd by: \_\_\_\_\_