

Regular Board Meeting – July 17, 2024

GENERAL MANAGER’S REPORT: Office Operations

- a. The elected officials visit took place at the CCSD business office on June 21st; the group included Senator Limón, Assemblymember Hart, and members of their staff. Malcolm Ricci and Deborah Williams were present to represent the CCSD Board of Directors. Discussion was held regarding water issues and proposed housing developments.
- b. Erin Miller, Office Clerk, and I had a conference call on June 25th with Shen Huang of NV5, Stefan McLin of BESST, Dennis Skinner of Tri County Pump, and Mario Cervantes, Sr. to discuss the sampling plan for the dynamic profiling of Well No. 3. The results of the video survey showed that the brush and bail-rehab work on the well was successful. Mr. Skinner and Mr. McLin explained the schedule for the sampling process.
- c. I prepared the 2023 Annual Water Quality Report to customers in English and Spanish and updated the Consumer Confidence Report. Office staff made copies and put the AWQR and CCR together. Field staff hand delivered the 2023 AWQR and CCR door-to-door all customers within the District. Property owners who reside out of town received the Annual Report and CCR by mail.
- d. I conferred with John of Santa Barbara County Elections regarding terms for the elective offices to be filled in the CCSD for the November 5, 2024 Presidential General Election. Documents for the Notice of Elective Offices to Be Filled packet were completed and emailed to candidate filing. There are three full-term offices to be filled. The notice, along candidate filing information, is posted in the CCSD business office and on the District website.
- e. The CCSD business office was closed July 4th in observance of Independence Day. The Board gave consent to also close the office on Friday, July 5th.
- f. The District received a payment of \$6.59 from County of Santa Barbara for disbursement of payments of Special Assessments-Direct Charges to Tax Rolls. CCSD has received a total of \$11,603.92 last fiscal year in direct deposits.
- g. Letters were issued to customers whose delinquent accounts are under Board review to be placed on Santa Barbara County tax rolls for collection of delinquent and unpaid utility charges. They were notified of the deadline for payment to avoid that course of action.
- h. It was necessary to purchase additional service location licenses for the CBSW utility billing software. Each account, current or closed, has its service location, and no account can be deleted from the system.
- i. Erin Miller and I attended a Microsoft Teams meeting for the Cuyama Valley EPA Environmental Justice Community Change Grant application on July 12th. Clean Water & Resilient Water Infrastructure is the grant strategy for CCSD’s project for the water distribution line. The Partners Project Form must be completed by July 23rd.
- j. I am working with Eric Mouradian, Senior Relationship Manager at JPMorgan Chase Bank-Chase Business Banking, to finalize updates to CCSD’s checking accounts at JPMorgan Chase Bank in accordance with bank requirements and to establish a separate checking account for Cuyama CSD Water System Capital Improvements Project No. 4210009-001P.

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GENERAL MANAGER’S REPORT: Field Operations

- a. The ARWTP filter system is working effectively for treatment of arsenic removal. The lab result of the Water Plant effluent sample taken on June 20th was 5.8 ppb, while the arsenic level of Water Well #1 was 40 ppb.
- b. Water service was shut down to customers on the 4803-4849 Block of Sisquoc Street and 4804-4850 Block of Sisquoc Street on June 25th to replace a water meter and shut off valves at a Sisquoc Street residence. The process went well, and service was restored.
- c. A delivery of 250 gallons of hypochlorite solution 12.5% was delivered to the Water Plant on July 3rd. The last chlorine delivery of 250 gallons was made on May 23rd.
- d. Field staff replaced the water meter and made repairs to water lines at 4838 Cebrian Avenue. It was not necessary to shut down water service for that repair.
- e. The technician completed the second video of Well No. 3, and the outcome showed its condition as ready for BESST to complete the well investigation survey. The crew from Tri County Pump Company plans to set the pump on July 15th and set up equipment and injection on July 16th. BESST will perform the sampling on July 17th. Mario Cervantes will deliver samples to Pace Analytical Services that afternoon or the next day if sampling is finished after 3:00 p.m. (Samples will be kept on ice to preserve quality). Equipment should be removed the following day, and the process for the well investigation survey will be done within this week.
- f. Technicians from Inland Potable Services performed diving services for the cleaning and inspection of four raw water storage tanks on June 12th and June 13th. Initial reports state that tanks appear to be in generally good condition with recommendations to continue periodic cleanings/inspections per AWWA standards.
- g. Water usage has been high due to exceptionally hot temperatures for an extended period of time. Average water usage in June was 185,000 gallons per day.