

Regular Board Meeting – September 13, 2023

GENERAL MANAGER’S REPORT: Office Operations

- a. I completed the process to close the Surcharge Reserve Fund Account at JPMorgan Chase Bank. I received confirmation that the account is officially closed. Transfer of funds \$18,000 was made to the Local Agency Investment Fund-Surcharge Reserve Fund Account, and transfer of funds \$7,848.88 was made to the New Sewer Plant Construction Account for debt service.
- b. I completed the 2022-23 Annual Report for the Labor Compliance Program and e-mailed a pdf version to the Department of Industrial Relations.
- c. I prepared a Draft Public Statement for review by CCSD Board of Directors regarding the Complaint for Comprehensive Groundwater Adjudication of the Cuyama Valley Groundwater Basin filed by Bolthouse Farms and Grimmway Farms. The Board will finalize the statement for presentation to the public.
- d. I have prepared an analysis of the customer base according to meter size and average water usage to assist the CCSD Board of Directors with the five-year revenue plan for District rates and fees structure.
- e. All monthly and quarterly monitoring reports for the water system have been completed and submitted to SWRCB-DDW.
- f. CCSD has received sixteen batch payments for California Low Income Household Water Assistance Program, total amount of \$22,183.09. The LIHWAP program in California is officially being extended through March 31, 2024. The U.S. Department of Health and Human Services has approved CSD’s (California Department of Community Services and Development) extension of the obligation deadline, and customers may receive LIHWAP benefits for LIHWAP funds through the end of March 31, 2024.

GENERAL MANAGER’S REPORT: Field Operations

- a. The ARWTP filter system is working effectively for treatment of arsenic removal. The lab result of the Water Plant effluent sample taken on August 1<sup>st</sup> was 7.6 ppb, while the arsenic level of Water Well #1 was 45 ppb.
- b. Field staff cleaned up weeds and cleaned out two small arsenic drying beds at the Water Treatment Plant. Additional labor was contracted to move arsenic waste to the large settling pond.
- c. A delivery of 250 gallons of hypochlorite solution 12.5% is scheduled to be delivered to the Water Treatment Plant on September 14<sup>th</sup>. The last chlorine delivery of 250 gallons was made on August 10<sup>th</sup>.
- d. There were chlorine leaks at the Water Plant that were repaired.
- e. Pit pump #2 at the WWTP facility failed to start. It is a large pump, and a crane will be needed to lift it from the pond to assess the cause of the failure. Field staff has prepared for its removal and repair.
- f. Overall, field operations of the water and sewer systems are under good control.